

# Air Conditioner Policy



The Housing Authority of Henry County (HAHC) has adopted the following rules and regulations regarding installation and use of tenant-owned air conditioners and air conditioners rented from the HAHC:

1. Residents paying flat rent will not be charged for air conditioning.
2. The monthly excess utility charge for using your air conditioner will be assessed June through September, unless you utilize air conditioning prior to June 1. It is your responsibility to report to the office that you are using an air conditioner.
3. We will periodically check windows for air conditioners. You will be charged for all units found in your windows, whether they are in working order or not. Be sure to remove all non-working units immediately to avoid unnecessary fees.
4. With exception of certain Fairview Apartments with historical windows, you provide your own window units. The Housing Authority has purchased A/C units that fit the special size requirements of the older windows. Residents who wish to use these air conditioners will need to sign up at the office. There will be a fee charged if air conditioners are not returned clean and in good working condition. The following apartments qualify to rent an A/C unit from the HAHC: **#60-62, and #70-98.**
5. A/C units cannot be placed in bedroom windows when it is the only window for that room. There must be an accessible window in the case of a fire. The only exception to this is residents of the high rises who live on the 4<sup>th</sup> floor or higher.
6. Charges for A/C are due in addition to your rent by the 5<sup>th</sup> of the month. Failure to pay these charges can result in eviction.
7. Charges for A/C will not be prorated. You will be charged for the entire month regardless of when you install or uninstall a unit.
8. Units with central air, or HAHC rented A/C units will be turned off or uninstalled around October 1<sup>st</sup>. If you require air conditioning beyond that point, you will need to notify office staff before September 30<sup>th</sup>.

## **Excess utility charges are as follows:**

### **Central Air:**

1 Bedroom: \$15.00 per month  
2 Bedroom: \$30.00 per month  
3 Bedroom: \$45.00 per month

### **Window Units (Tenant Owned/HAHC Rented)**

\$15.00 per A/C unit regardless of bedroom size